CURRICULUM VITAE

I have experience in customer service and administration roles, as well as attaining a bachelor's of Law, including a first class honors on my dissertation discussing company law reform. However, my true passion has always been in programming and development. Through these experiences I have developed a keen attention to detail and a talent for problem-solving. To build upon this passion, I have recently graduated from a coding Traineeship as a full stack developer, including completing two real-world projects successfully to specification using a wide range of programming languages. I have excellent customer service, communication, teamwork and organisation skills and a strong work ethic. I am looking forward to establishing a career in the development field where I will prove myself as a valuable asset.

PERSONAL DETAILS

NAME: Ben Guillem

RESIDES: Palmers Green, London

LANGUAGES: Fluent English, Proficient Spanish

RIGHT TO WORK: British Citizen

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CODING TRAINEESHIP

IT Career Switch Ltd
Coding Traineeship – Full stack developer
1-year program

During the traineeship I had to demonstrate a high degree of competence in the following programming languages and technical skills

- HTML5, CSS3, JavaScript
- PHP, SQL, React, jQuery
- Python, Node.js, Bootstrap
- Command line Git, Github
- Remote API access

DEVELOPMENT EXPERIENCE:
Below are the two briefs of the development projects I completed with IT Career Switch, which can be found in my bio: https://benguillem.co.uk/

Portfolio Project #1: "Gazetteer"
This brief was to reply to a website specification for a map-based app to provide information on countries, with a focus on a "mobile-first" development. Preferably a framework would be used, to then develop HTML, CSS and JavaScript with JQuery modules that use PHP server-based components to source data from third-party APIs (Geonames, OpenWeather). The solution is assessed on its delivery to specification, functionality, and usability.

Portfolio Project #2: "Company Directory"
A more rigorous reply to this specification was required as a user requirements document was needed to be prepared which, when signed off, triggers the release of SQL allowing to develop a "mobile-first" application to

maintain a company personnel database (MySQL). Sign off is only achieved upon the student supplying an independently witnessed document providing confirmation of the system's ability to perform error-free.

CAREER HISTORY:

Sept 2022 – Present
Career Break
- During this time I commited to completing my development traineeship

2016 – 2018
POSITION HELD:
Villa Elvira Marbella, Spain
Villa Management

- Charged with the running of a Spanish villa rental business
- Main duties included communicating with guests to handle queries or complaints, performing research on the local area and managing the maintenance of the villa
- Good organisation and customer service skills were necessary as any mistakes in handling bookings could result in a loss of revenue, poor reviews and a negative customer experience
- Queries or complaints brought up by guests had to be resolved promptly to ensure customer satisfaction and maintain a positive image

Apr 2016
POSITION HELD:
BBVA, Spain
Personal Assistant

- Assisted with administration tasks, including identifying high-value outstanding cases for further action and supporting retail banking
- Resolved problems that arose from calculations within Excel, such as determining interest in bespoke statements
- Learned the value of a high-quality IT infrastructure, accurate data, the need for team working, rational and decisive thinking and the importance of working to a tight timescale
- Found the experience of working in a fast-paced and professional setting challenging, but equally educational and fulfilling

EDUCATION:

2018 – 2022
University of Essex
LLB (*Grade: 2:1*)

2016 – 2018
Highlands School
Three A-Levels

2011 – 2016
Finchley Catholic High School
11 GCSEs (*Grade: A* – C*)